



## UHS Weekly Newsletter, November 17, 2023

- **Holiday Hours**
  - **Spring Meal Plan Change Tool**
  - **Not Returning for Spring Semester?**
  - **Winter Break Closure & Stayover Request**
  - **RA & Event Lead Applications**
  - **Conference Services Aide Application**
  - **Foundation Dining Updates**
  - **Upcoming Events**
  - **Important Dates**
- 

### **Holiday Hours**

Due to the campus holidays, the Housing offices and Dining will have adjusted holiday hours.

#### **Secoya Package Room**

- November 20-21: 9 AM - 8 PM
- November 22: 9 AM - 5 PM
- November 23-24: Closed

#### **74 Main Office & 59 Satellite Office**

- November 20-22: 8 AM - 5 PM
  - November 23-24: Closed
-

## Spring Meal Plan Change Tool

The Meal Plan Change tool for Spring Semester is available on the [CPP Housing Portal](#). Your new meal plan for Spring Semester will be effective beginning with dinner on Friday, January 19, 2024.

### Please Note:

- This is a great time to decrease your meal plan because meal plan decreases will not be allowed during the Spring term.
- You can increase your meal plan at any time during the semester.

---

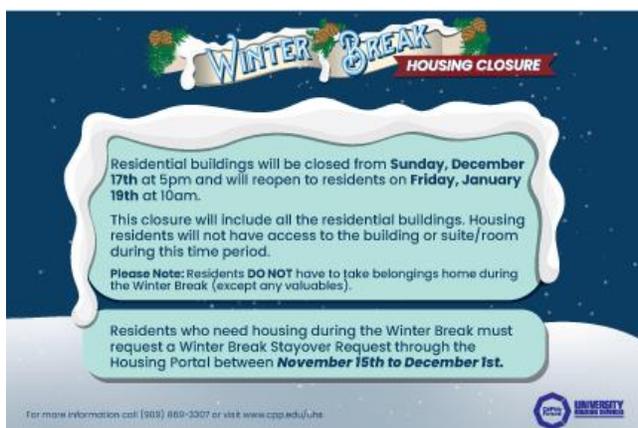
## Not Returning for Spring Semester?

If you are graduating early or withdrawing from the university, please remember that you must submit a Petition to Cancel and supplemental documentation to the University Housing Office as soon as possible. Please understand that all requests to cancel your housing contract must meet the criteria listed in the Housing License Agreement and must be approved by University Housing Services. Please email our office to request a Petition to Cancel form at [housing@cpp.edu](mailto:housing@cpp.edu).

Please Note: Per the 2023-2024 Housing License Terms and Agreement, residents terminating their Housing License Agreement early will be responsible for fees up to 30 days into Spring Semester if the Petition to Cancel is submitted after the deadline (November 13, 2023).

---

## Winter Break Closure & Stayover Request



## Winter Break Housing Closure Reminder

Residential buildings will be closed beginning Sunday, December 17, 2023, at 5 PM and will re-open to residents on Friday, January 19, 2024, at 10 AM. This closure will include all the residential buildings. Housing residents will not have access to the building or suite/room during this time period.

**Please Note:** Residents **DO NOT** have to take belongings home during the Winter Break (except any valuables).

**Package Pick-Up:** The last day to pick up packages for the Fall Semester will be December 15th. Packages that are not picked up will be sent back to the sender. Residents are encouraged to plan ahead.

## Stayover Request

Residents who need housing during the Winter Break must request a Winter Break Stayover Request through the Housing Portal between **November 15th, 2023 to December 1st, 2023**.

### Important Information:

- Based on operational needs, students who remain on campus may be required to stay in a temporary location for the full duration of the break.
- Meal plans **are not** active during this time, and on-campus dining options will be limited.
  - Fall meal plans will end with dinner on **December 17, 2023**
  - Spring meal plans will begin with dinner on **January 19, 2024**
- Approved stayovers will be charged \$40/day, with a max charge of \$560.00
- More information to come in the upcoming weeks

---

## University Housing is Hiring!

### Apply to be a Resident Advisor or Event Lead

The 2024-2025 Student Leader application is now open! If you are interested in applying to be a Resident Advisor or an Event Lead for next academic year, apply before the deadline. For more information visit our webpage: [Become a Student Leader](#).

We have two more Information Sessions this semester on **Tuesday, December 5th and Thursday, December 7th from 12:00pm - 1:00pm**. Visit our [webpage](#) to see the location, RSVP, and learn more about each role.

[Applications close Friday, February 2, 2024. Apply Today!](#)

APPLY TO BE A

**STUDENT LEADER**

**POSITIONS**  
2024-2025 Resident Advisor  
2024-2025 Event Lead

Information Sessions  
November 6th and 8th  
December 5th and 7th  
January 26th, 2023

Applications open **November 13th!**  
Or visit [bit.ly/sl-uhs-apply](https://bit.ly/sl-uhs-apply)

**Deadline to Apply**  
February 2, 2024

For times and locations visit  
[bit.ly/uhs-info-sessions](https://bit.ly/uhs-info-sessions)

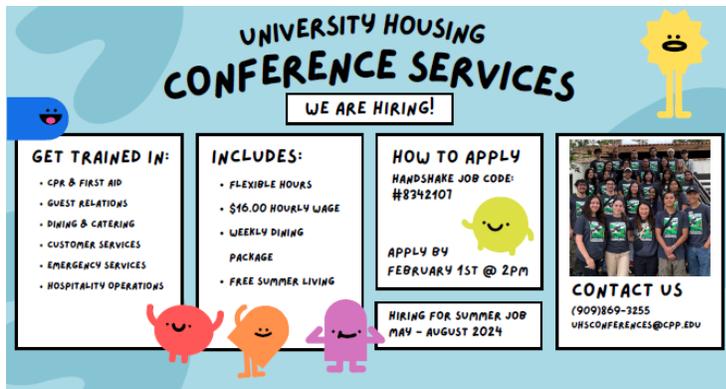
## Conference Services Aide Application

Hello all! We are reaching out to you today with an exciting **summer job opportunity** here at Cal Poly Pomona.

**UHS Conference Services** offers flexible hours, \$16 hourly wage, free summer housing, and a weekly dining package. At Conference Services, you will be trained in CPR and First Aid, guest relations, dining and catering, customer service, emergency service, and hospitality operations.

The application is now open! You can find the application on Handshake with the **job code #8342107**. To apply, we require a resume, cover letter, current Cal Poly Pomona transcript, and school schedule. The deadline to apply for this amazing summer experience is **Thursday, February 1st at 2:00 pm**.

Please feel free to share this flyer and its information with any students or friends who may be interested.



**UNIVERSITY HOUSING  
CONFERENCE SERVICES**

**WE ARE HIRING!**

**GET TRAINED IN:**

- CPR & FIRST AID
- GUEST RELATIONS
- DINING & CATERING
- CUSTOMER SERVICES
- EMERGENCY SERVICES
- HOSPITALITY OPERATIONS

**INCLUDES:**

- FLEXIBLE HOURS
- \$16.00 HOURLY WAGE
- WEEKLY DINING PACKAGE
- FREE SUMMER LIVING

**HOW TO APPLY**  
HANDSHAKE JOB CODE: #8342107

APPLY BY  
FEBRUARY 1ST @ 2PM

**HIRING FOR SUMMER JOB  
MAY - AUGUST 2024**

**CONTACT US**  
(909)869-3255  
UHS.CONFERENCES@CPP.EDU

## Foundation Dining Updates

### CPP Dining Survey - Enter to win a Prize!

As part of Dining Services ongoing efforts to ensure that their Dining Services venues are exceeding your expectations, they are conducting a customer satisfaction survey! Complete your survey to be entered to **win a prize**:

- **GRAND PRIZE: Apple iPad (1 winner)** - 2nd prize: \$200 Value Bronco Swag Bag (1 winner) - 3rd prize: \$100 Value Bronco Swag Bag (1 winner) - 4th prize: \$25 Bronco Bucks (5 winners).

**Link:** <https://www.foundation.cpp.edu/dining/survey.aspx> \*participants can complete surveys for multiple dining locations



**TAKE THE DINING SERVICES ONLINE SURVEY**  
**CPPDINING.COM/SURVEY**

**win prizes!**

**GRAND PRIZE:**  
Apple iPad (9th Generation) 256 GB With Space Gray

**2ND PRIZE:** \$200 Value Bronco Swag Bag

**3RD PRIZE:** \$100 Value Bronco Swag Bag

**4TH PRIZE:** \$25 Bronco Bucks

TERMS AND CONDITIONS APPLY. NOT RESPONSIBLE FOR TYPOGRAPHICAL ERRORS.

**SURVEY THESE CAMPUS RESTAURANTS**



**WE WANT YOUR FEEDBACK**

### Our weekly menu is live!

See what is for breakfast, lunch, and dinner weekly. Just search Centerpointe and browse through the weekly menu.

Weekly Menu: <https://cpp.nutrislice.com/menu>

### Use Your Meal Plan

Fall meal plans will end with dinner on December 17, 2023. Any **unused meal swipes are forfeited** at the end of the semester and do not roll over to the Spring semester however, **meal points do roll over** to the Spring semester. Click to review the [Foundation Dining - Meal Plan FAQ](#).

---

## Upcoming Events

### UHS Events

- Stay in the know about University Housing events by visiting our **Events Calendar** regularly. Don't miss out on exciting opportunities to get involved, build community, and connect with your fellow residents! **View our [Events Calendar](#)**
- 

## Important Dates

- November 15: Winter Stayover Request Form Available
  - November 23 - 24: Campus Closed - Thanksgiving Break
  - December 1: Winter Stayover Request Form Closes
  - December 6: Spring Meal Plan Change Tool Closes
  - December 12: Spring Housing Fees Posted on BroncoDirect
  - December 11-15: Fall Finals Week
  - December 16: Last Day to Pick-Up Packages
  - December 17: Residents Move-Out for Winter Break (Except Approved Stayovers)
  - December 18: All Residential Buildings Closed for Winter Break
  - December 25-January 1: Campus Closed (Winter Break)
  - January 19: All Residential Buildings Open/Spring Move-In Day for New Residents
  - January 22: Spring Classes Begin
- 

**Thank you,**

### University Housing Services



University Housing Services - Cal Poly Pomona  
3801 West Ave. Pomona, CA 91768  
T (909) 869-3307

[Click Here To Visit Us Online](#)

