



## UHS Weekly Newsletter, April 13, 2024

- **Summer Housing Application**
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  - **Spring Housing Fees - Outstanding \$450 Balance**
  - **End of the Year UHS Reminders**
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## 2024-2025 Housing Application - Room Selection and Waitlist

### Room Selection

#### Next Steps: Meal Plan, Housing Contract, Open Balance

- Students who selected their Fall 2024 room space through the room selection process must select their meal plan and sign the Housing Contract by April 12, 2024.

- Any open balances from Fall 2023 and prior must be paid by April 12, 2024. Failure to do so will result in having the room assignment removed and being placed back on the waitlist.
- Fall 2024 Room Change and Mean Plan Change tools open Monday, April 15, 2024 on the housing portal.

### Waitlist

- Students who did not receive a room selection appointment timeslot will be placed on the Housing waitlist.
  - Waitlist positions are based on application submission date and time.
  - Waitlist notification e-mails will be sent by April 12, 2024
  - UHS will be assigning students from the waitlist throughout the spring and summer as room spaces become available.
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### Summer Housing Application

The Summer Housing Applications are now open on the [Housing Portal](#). Cal Poly Pomona offers summer classes in one 10-week session and two 5-week sessions through the College of the Extended University. CPP students do not have to be in classes to live on campus during the Summer. For more information, [click here](#)

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### Spring Stayover Request

The Spring Stayover request form is now available on the [Housing Portal](#). The request form can be found under the 'My Requests' tab. **The deadline to submit a Stayover request form is May 10, 2024. Late stayover requests will not be accepted.**

#### Important Information:

- Students that are approved to stay over **may** be required to move from their current room to a temporary room
  - Dining options will be limited and residents will not have an active UHS meal plan
    - Spring meal plans will end on May 17, 2024
  - Approved stayovers will be charged \$40/day
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### Spring Housing Fees - Outstanding \$450 Balance

Students who have paid the \$450 Initial Payment for 2024-2025 may have received an outstanding balance e-mail indicating that there is an outstanding balance of \$450.00 for Spring 2024 Housing fees. Please [click here](#) to view instructions on how to make the payment.

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## End of the Year UHS Reminders

### Plan Ahead for Move-Out

It's almost time to... move out! **Residents must move out by 5 PM on Friday, May 17, 2024.**

#### Remember to:

- Begin taking or shipping home any non-essential items
- Take home your bike
- Submit work orders by Friday, May 3rd
- Start throwing out any trash

### Use Your Meal Plan

Spring meal plans end on May 17, 2024 for dinner.

**Please Note: Per the Student Housing License Agreement, any unused meal swipes and meal points are forfeited at the end of the term. They are NOT refunded nor rolled over to future terms.**

### Last Day for Mail & Packages

All packages must be delivered by **Tuesday, May 14th**, and be picked up no later than **Wednesday, May 15th**. Packages that arrive after May 15th will be returned to the sender. In order to avoid lost mail after move-out, log into your [Housing Portal](#) to update your forwarding address as soon as possible.

### Submit a Forwarding Address Form

Now is the time to start updating family, friends, and companies you get mail or packages from (such as Amazon) of your change of address. Move-out is just around the corner and it takes time for companies to update addresses, so we recommend starting now. There is also a Forwarding Address Form available on the [Housing Portal](#) under the 'My Requests' tab. Please note that this forwarding address is for UHS only.

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## Important Dates

- **April 15**
    - Fall 2024 Room Change Tool/Request Form Opens (For Returners Only)
    - Fall 2024 Meal Plan Change Tool Opens (For Returners Only)
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